**National Ministries Department**

**Dundee and Angus Schools Ministry Coordinator**

**15 hours/week (Year-round or term time options)**

**Person Specification**

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| **CRITERIA** | **ESSENTIAL** | **DESIRABLE** |
| **Work Experience/Skills** |
| Good written communication and presentation skills | ✓ |  |
| Computer literate, experience of Word, Excel, PowerPoint | ✓ |  |
| Demonstrate understanding of Scottish school system | ✓ |  |
| Ability to communicate effectively, confidently, sensitively and diplomatically in a variety of settings with a wide age range of people (educational, multi-agency partnership, churches) | ✓ |  |
| Awareness of the Scottish church scene |  | ✓ |
| Experience of Schools Ministry | ✓ |  |
| Experience of Urban Ministry / Ministry at the Margins |  | ✓ |
| Teaching or relevant experience with young people | ✓ |  |
| **Leadership** |  |  |
| Ability to inspire confidence and accept responsibility in a variety of contexts | ✓ |  |
| Experience of envisioning, training and supporting volunteers | ✓ |  |
| Understanding of appropriate delegation |  | ✓ |
| **Social** |
| A practising Christian whose lifestyle is in keeping with SU Scotland’s ethos and basis of faith and having the confidence of his or her church fellowship | ✓ |  |
| Able to undertake occasional evening duties | ✓ |  |
| Able to undertake occasional weekend duties |  | ✓ |
| Ability to establish positive relationships with children, young people and adults | ✓ |  |
| **Aptitude** |
| Ability to articulate biblical truth clearly, sensitively and confidently especially with children and young people | ✓ |  |
| Ability to encourage others in Christian discipleship | ✓ |  |
| Ability to represent the organisation in a professional manner  | ✓ |  |
| Capacity to multi-task across a number of simultaneous projects | ✓ |  |
| Ability to be both self-motivated and an adaptable team player  | ✓ |  |
| Willingness to engage with all aspects of support raising | ✓ |  |
| **Other** |
| Willing and able to use own transport and have a full current driving licence | ✓ |  |
| Able to demonstrate knowledge and understanding of Scripture Union Scotland |  | ✓ |

1st November 2021