RESIDENTIALS & RESOURCES DEPT.

**JOB DESCRIPTION: SEASONAL ACTIVITIES INSTRUCTOR**

**JOB TITLE:** SeasonalActivities Instructor

**LOCATION:** Alltnacriche

**LINE MANAGER:** Chief Instructor

**CONTRACT TERM:** Fixed term for 9 months.

**OVERVIEW/PURPOSE:**

We are Christians, passionate about sharing the gospel with and discipling the

children and young people of Scotland. All our work is shaped by our God given

vision and values. We are committed to developing Christians who are equipped to

use their God given gifts to serve in enabling us to realise SU Scotland’s aims.

In this post that will be through the delivery of activities to centre users and assisting in

activities development under the supervision of the Chief Instructor

**WORKING RELATIONSHIPS**

**Internal:** Schools Host, Chief Instructor, Activities Team.

**External:** Teachers, Pupils.

**MAIN TASKS AND RESPONSIBILITIES:**

Your main duties and responsibilities are to participate fully in the life and witness

of SU Scotland and through contact with guests during activities, demonstrating in the way you go about your tasks a dependence on God.

1. **As a practising Christian, to demonstrate commitment to the SU Scotland ethos, modelling Christian lifestyle, values and work practices to staff and volunteers alike. Full participation in the life and ministry of SU Scotland will include:**

* To attend and take an active part in staff meetings and corporate Staff Prayer, to hear of SU’s work and to spend time in prayer and worship together.
* To lead or participate in spiritual sessions of prayer and biblical reflection within the Team /Group
* Involvement at the annual staff residential conference and other staff days as they arise.

1. **To deliver instructed activity sessions to guests on a regular basis.**

* This will include schools, weekend groups and SU Holidays
* Carrying out activities maintenance/development
* Taking part in and contributing to regular activities related training and development.
* Ownership and development of some outdoor activity areas.

1. **To support the Ministry DevelopmentCo-ordinator in the delivery of school residential experiences**

* Involvement in the evening programme of activities
* Leading activity sessions and group work
* Assistance with house and catering tasks, sometimes including the supervision of children in these tasks

1. **To support the running of the centre**

* As part of the centre team, creating a welcoming atmosphere for our guests. Being friendly and approachable so that, as far as possible, guests feel well looked after.
* Acting as the first point of contact for guests as the duty staff member. This will include welcoming guests on arrival and inducting them to the centre and self-led activities, and being on-call overnight.
* Being responsible for the locking-up of the Centre in the evening and unlocking in the morning**.**
* Involvement in cleaning and preparing the centre between groups.

**4. In common with all SUS staff members:**

* Further the aims and activities of Scripture Union Scotland.
* Undertaking professional development through active participation in annual work reviews, supervision and training (internal or external ) as required or individually identified.
* Taking part in other Scripture Union activities where appropriate.
* Demonstrating commitment to the SU Scotland ethos, vision, values and work practices, and the wider ministry of SU in Scotland and beyond.
* To build partnerships with existing and potential supporters to encourage prayer, financial giving and volunteering support for your specific role and the wider ministry of SU Scotland. The means of doing this will be tailored according to the nature of your role and personal circumstances and an action plan agreed with your line manager



**Occupational Requirement**

An Occupational Requirement applies in terms of the Equality Act (part 1, schedule 9),

This post requires the occupant to have a personal faith in Jesus Christ as Saviour and Lord and to believe the Bible to be fully trustworthy, in all that it affirms, and the highest authority for faith and life in keeping with SU Scotland’s statement of faith. These principles require to be applied alongside the professional skills required in this role.

**Appointment will be subject to a satisfactory PVG Scheme Disclosure.**

# NOTES

1. The work rota for this post is usually working a Saturday or Sunday 2 weeks in every 3. However, training, holidays and unusually large group bookings may necessitate a change to the pattern or an increase in weekend work with time off given during the week. During off-peak periods you may be required to work more Saturdays.
2. Due to the seasonality of the provision at Alltnacriche this role is subject to seasonal variation in the hours worked.
3. You would be expected to be on call overnight at least once per week.
4. When school residential experiences are running, programme team members will be required to work with the groups some evenings of the week. Time off in lieu will be given at another point.

The above list is intended to give an indication of the range of duties for the role. Other tasks/responsibilities, appropriate to the remit, will be expected as required.