

gap year

## Application Form

Please complete this form on your computer; the boxes will automatically change to fit the text. Once complete please email it to [gapyear@suscotland.org.uk](mailto:gapyear@suscotland.org.uk).

### Personal Details

Full name			
Date of birth		Gender	
Address (inc. postcode)			
Tel. (home)		Tel. (mobile)	
Email			
Marital status			

Emergency contact			
Relationship to you			
Address (inc. postcode)			
Tel. (home)		Tel. (mobile)	

Do you hold a full, current UK drivers licence?	
Please give details of any endorsements.	

Are you a citizen of the United Kingdom or of another member state of the European Union?
If you are applying from outside the UK or EU, do you have the right to work in the UK?

How did you hear about the Scripture Union Scotland gap year?

## Education/Employment

School attended	
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Standard Grades/GCSEs/equivalent gained		
Date	Subject	Grade

Highers/A-levels/equivalent gained		
Date	Subject	Grade

Other qualifications gained		
Date	Subject	Grade

Currently awaiting results for	
College/University attended (if any)	
Qualifications gained	

Previous employment (if any)			
Dates	Employer / job title	Job description	Reason left

<p>Have you been absent from work/education for any significant periods over the past five years? If yes, please give brief details.</p>

## Christian Background

Which church do you belong to and how long have you been there?

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Have you discussed this application with your minister/church leader?

Do they support your application to do a gap year with SU Scotland?


Briefly describe how and when you became a Christian?

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How does your faith impact your life?

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Can you describe one person who has influenced you in your life and how?

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Please give details of any books or Christian speakers that have helped and influenced your faith.

State a Bible verse which has meant a lot to you. Briefly explain its importance.

Please give a recent example of God guiding you or answering your prayers.

Why would you like to do a gap year with SU Scotland?

Do you have an idea of what you'd like to do at the end of your gap year? e.g. university, full time employment, unsure?

## Activities and Attributes

How would you rate yourself in the following areas: (5=strong; 1=weak)			
Reliability		Perseverance	
Initiative		Cooperation with others	
Oral communication skills		Written communication skills	
Maturity		Biblical knowledge	
Punctuality		Adaptability	

Please give details of any experience you have in the following areas:	
Missions	
Evangelism	
Children's work	
Youth work	
Giving a short talk	
Planning a holiday club/children's event	
Administration	
Tech (e.g. sound/lights)	
Leading worship	
Music	
Drama	

Community work	
Working as part of a team	
Anything else you feel it would be useful for us to know about	

What would you say are your main strengths?

What areas need developing?

What do you enjoy doing in your spare time?



## Personal Health

Are you on any medication that causes sedation or could adversely affect you in any other way? If yes, please give details

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Do you have any physical disability, illness or additional support needs that would be helpful for your supervisor to be aware of? If yes, please give details.

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Do you have any mental health concerns that it would be helpful for your supervisor to be aware of? If yes, please give details.

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Do you have any allergies or need a special diet? If yes, please give details.

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## General

Can you foresee any events that would require your absence from the gap year?

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What would your preferred placement option be?

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Why would you like to do this particular placement?

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Is there any other information that you feel is relevant to your application? If so, please state.

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## Convictions and Disqualifications

Have you been charged with, or convicted of any criminal offence (excluding minor traffic offences) or do you have cases pending?	
Are you listed on the Disqualified from Working with Children List, List 99 or subject to a Disqualification Order within the meaning of the Criminal Justice and Court Service Act 2000?	
<p>If you have answered yes to either question, when did the offence or incident take place, what were you charged with, what sentence did you receive, and what have you learned from the experience?</p> <p>(NB: Since Scripture Union Scotland works with children and young people, the provisions of the Rehabilitation of Offenders Act 1974 do not apply. Consequently you are not entitled to withhold information on a criminal conviction on the grounds that it is 'spent' or forgotten under the provisions of the above Act. We have a policy on the recruitment of ex-offenders available on request).</p>	

Are you a member (or have you recently applied for membership) of the Protecting Vulnerable Groups (PVG) Scheme?	
If 'yes', is your PVG membership in respect of regulated work with Children, Adults or Both?	
Please provide your PVG Membership Number:	

## Finance

How do you propose to raise the money needed for your gap year?

## References

Please supply the names of three people who have a reasonable knowledge of you as a person to whom we can write for references. One of the referees should be your minister/church leader, and another should be someone who knows you from school, college, university or employment. No more than two should be of the same sex. Referees should not be related to you or already employed with SU Scotland. Please ask permission of people before you write them as referees.

Name (Minister/church leader)	
Status	
Address (inc. postcode)	
Phone	
Email	

Name	
Status	
Address (inc. postcode)	
Phone	
Email	

Name	
Status	
Address (inc. postcode)	
Phone	
Email	

If any member of the SU Scotland staff team is known to you, please give their name(s):

Please note that if you provide names of those you know from the SU Scotland staff team you are giving permission for us to contact any of these people for reference information (unless you clearly indicate otherwise).

## Declaration

- I confirm to the best of my knowledge that the information given in this application form is true.
- I have read, understood and agree to adhere to the SU Scotland Basis of Faith.
- I have read, understood and agree to uphold the SU Scotland Ethos Statement.
- I give permission for the form and references to be copied to those involved in the interviewing and selection process. I understand that by typing my name this will be treated as a signed document.

Signed		Date	
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For those under 18:

I confirm that I am happy for this application to continue

Signed (parent/guardian)		Date	
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Please return completed application form to [gapyear@suscotland.org.uk](mailto:gapyear@suscotland.org.uk).

We promise to look after your data in accordance with the General Data Protection Regulation. For more information, visit [suscotland.org.uk/privacy](http://suscotland.org.uk/privacy).

SU Scotland is registered in Scotland as a charity (N° SC011222) and as a company limited by guarantee (N° SC54297). Registered office: 70 Milton Street, GLASGOW, G4 0HR.

## SCRIPTURE UNION – BASIS OF FAITH

As the Scripture Union family throughout the world, we accept and proclaim the historic truths of the Christian faith including the following:

- 1 **God and the human race:** We hold that the Lord our God is one: Father, Son and Holy Spirit, and that He fulfils His sovereign purposes – in creation, revelation, redemption, judgment, and the coming of His Kingdom – by calling out from the world a people, united to himself and to each other in love.

We acknowledge that though God made us in His own likeness and image, conferring on us dignity and worth and enabling us to respond to Himself, we are now members of a fallen race; we have sinned and come short of His glory.

We believe that the Father has shown us His holy love in giving Jesus Christ, His only Son, for us, while through our sinfulness and guilt, we were subject to His wrath and condemnation; and has shown His grace by putting sinners right with Himself when they place their trust in His Son.

We confess Jesus Christ as Lord and God; as truly human, born of the virgin Mary; as Servant, sinless, full of grace and truth; as only Mediator and Saviour, dying on the cross in our place, representing us to God, redeeming us from the grip, guilt and punishment of sin; as Victor over Satan and all his forces, rising from death with a glorious body, being taken up to be with His Father, one day returning personally in glory and judgment to establish His Kingdom.

We believe in the Holy Spirit who convicts the world of guilt in regard to sin, righteousness and judgment; who makes the death of Christ effective to sinners, declaring that they must turn to Christ in repentance, and directing their trust towards the Lord Jesus Christ; who through the new birth makes us partake in the life of the risen Christ, and who is present within all believers, illuminating their minds to grasp the truth of Scripture, producing in them His fruit, granting to them His gifts, and empowering them for service in the world.

- 2 **The Scriptures:** We believe that the Old and New Testament Scriptures are God breathed, since their writers spoke from God as they were moved by the Holy Spirit; hence are fully trustworthy in all that they affirm and are our highest authority for faith and life.

- 3 **The Church and its Mission:** We recognise the Church as the body of Christ, held together and growing up in Him; both as a total fellowship throughout the world, and as the local congregation in which all believers gather.

We acknowledge the commission of Christ to proclaim the Good News to all people, making them disciples, and teaching them to obey Him.

We acknowledge the command to love our neighbours, resulting in service to the church and society, in seeking reconciliation for all with God and their fellows, in proclaiming liberty from every kind of oppression; and in spreading Christ's justice in an unjust world ... until He comes again.

## ETHOS STATEMENT

(This outlines the kind of organisation SU Scotland seeks to be. Those who work or volunteer with us are asked to uphold this ethos).

Scripture Union Scotland, as part of an international family of SU movements, is fully committed to the Aims, Beliefs and Working Principles of SU International.

SU Scotland works to help all the children and young people of Scotland explore and respond to the significance of Jesus Christ for their lives and to encourage people to encounter God through the Bible and prayer. We hold this as our aim because we believe all human beings regardless of gender, sexuality, ethnicity, ability or disability, age, political or religious persuasion to be of equal worth before God and that all have the right to hear about his love for them as expressed in Jesus Christ. We also seek to encourage everyone to live in daily personal relationship with Jesus Christ, a relationship nurtured by both personal and corporate prayer and Bible engagement.

As an organisation our twin underlying values are dependence on God and deepening relationships. In these values we affirm our prayerful dependence on God and our commitment to change as we open ourselves regularly to Him through the Bible. Dependence on God is expressed through a commitment to corporate prayer and study of the Bible which are integral to the life of SU Scotland.

We believe the message of Jesus Christ should be evident in our relationships as well as in our teaching. Therefore, the working environment of SU should be one in which relationships deepen and where care and support, encouragement, the development of gifts and the realising of potential are all fostered. A spirit of forgiveness should also characterise our relationships.

We believe following Jesus Christ demands a distinctive lifestyle which impacts upon attitudes to money, possessions, time, work, leisure, social action and relationships. In relationships we strive to respect one another, to be accountable to one another and to seek unity without compromising individual integrity. The lifestyle we affirm is based on the teaching of the Bible and commends the Christian faith rather than seeking to bring it into disrepute. In the Bible there are clear statements of what this lifestyle entails which sometimes challenge contemporary cultural norms. Concerted action is called for so that we avoid things like falsehood, theft, anger, sexual immorality, impurity, lust, evil desires, greed (Ephesians 4:17-5:21; Colossians 3:5). In our present culture we feel the need to emphasise that SU staff and volunteers display distinctiveness in the area of sexual purity, avoiding even a 'hint of sexual immorality' (Ephesians 5:3) and living out God's intention for human flourishing in sexual relationships.

We commit ourselves to the nurture, protection and safekeeping of all. In particular, we seek to ensure the physical, emotional and spiritual well-being and development of children and young people. Within this context we are committed to the protection of children and young people from all forms of abuse. We aim to create a partnership amongst staff and between paid staff and volunteers in which there is mutual trust, respect and cooperation.

We define ourselves as working as part of the church but having a distinctive role. We will seek to work collaboratively with all Christian Churches and with other Christian organisations where there are areas of common interest and concern. We express this partnership practically by encouraging SU Scotland staff to be actively engaged in a local church.

Within SU Scotland, there are roles which have key spiritual elements to them. These roles can only be carried out by those who are committed to a living faith in Christ and therefore roles of this nature will be held by those who have such a faith.

We are committed to the pursuit of excellence with integrity in every area of work:

- As a mission organisation we will be relevant, practical and relational
- As a company we will be law-abiding, professional and efficient
- As an employer we will be fair, responsible and considerate

[We are happy to discuss this in more detail with anyone who is seeking to determine whether they wish to seek a staff or volunteer post with us.]

**Adopted by the SU Scotland Board March 2019**