

National Ministries Department
Part-time Regional Worker in Dundee & Angus
Job Description



JOB TITLE: Regional Worker for Dundee and Angus (Part-time, 0.6 FTE)

WORKPLACE LOCATION: Dundee and Angus Office

RESPONSIBLE TO: North Team Leader

CONTRACT TERM: Three years fixed term, to become permanent when funding permits.

PURPOSE:

To fulfil the vision and values of Scripture Union Scotland in Dundee and Angus (and as part of our national team of staff) – encouraging children and young people to explore the Bible and respond to the significance of Jesus and helping them to grow in Christian maturity.

WORKING RELATIONSHIPS

Internal: Admin staff, Regional Team Leader, Holidays and Centres Staff, Volunteers Unit Staff, Support Services Staff, Regional Staff Team, Prayer Coordinator, Church Relationships Coordinator, Missions Coordinator, Bible Alive Coordinator, SU volunteers.

External: Children and young people, Head Teachers and school staff, Church Leaders, Youth Workers, Parents.

OVERVIEW

Scripture Union (SU) Scotland's vision is:

**To see the children and young people of Scotland
exploring the Bible and responding to the significance of Jesus**

We are an interdenominational movement committed to reaching the children and young people with the good news of Jesus Christ. Much of our work is in schools, residentials and missions either working with children and young people or encouraging and enabling volunteers and churches to develop their ministry amongst them. In all our activities we seek to place emphasis on prioritising the disadvantaged, working with the church, taking account of the family context of the children and young people we work with and evaluating the effectiveness of ministry.

Regional staff are expected to demonstrate continual reliance on God through active participation and leadership of prayer and Bible teaching as required and consistently demonstrate Christ-likeness in attitude towards others and in behaviour at work.

This role will work out of a Dundee and Angus office.

There is shared part-time administrative support provided by an Administrator currently based in the Aberdeen office and line managed by the North East and Shetland Regional Worker.

Professional development is taken seriously for those on the staff team and regular training opportunities, formal and informal, are provided within SU Scotland and with other agencies.

The main tasks and responsibilities of a Regional Worker are listed below. These bullet-points seek to outline the scope of the role. Emphasis may vary depending on individual gifting and experience, local variation, and current issues; and will be discussed through line-management.

- 1. To fulfil the vision and values of Scripture Union Scotland in Dundee and Angus**
 - implementing and developing regionally based strategies for reaching children and young people in urban priority communities with the gospel
 - supporting and growing the ministry of SU Scotland in the wider communities of Dundee and Angus
- 2. To lead and oversee the Schools Ministry of SU Scotland in Dundee and Angus:**
 - developing and supporting new and existing Christian groups in schools to both evangelism and discipleship
 - recruiting, motivating, training and supporting volunteers to lead these groups
 - establishing and developing appropriate Christian work in urban priority schools
 - equipping and enabling Christians pupils to live as Christians in school, sharing their faith and putting it into practice
 - contributing to the Religious Observance programme within schools, involving drawing upon a personal Christian faith
 - growing the Prayer for Schools network in the region
 - teaching the whole message of the Bible and the Christian festivals within the RME curriculum
 - promoting Schools Residentials at SU Scotland Activity Centres.
- 3. To develop a strategy for residential ministry in the region:**
 - promoting the SU Scotland programme of weekend and week-long residential events within schools and in partnership with churches
 - Maintaining and developing links with local group leaders for Motiv8 Holidays
 - developing an appropriate programme of residential weekends for the region
 - leading or participating in residentials throughout the year including Motiv8 Holidays
 - recruiting volunteer team members for residential events
 - encouraging appropriate follow up activities for young people attending residentials
 - demonstrating Christian faith whilst living amongst young people and volunteers on residentials
- 4. To promote opportunities for church-based and community mission within the region:**
 - working with the Missions Coordinator to develop opportunities for missions within the region
 - encouraging the development of new missions with churches and linking with opportunities for schools work
 - Modelling good practice in urban ministry and enabling local volunteers to gain confidence and skills.
 - leading or participating in missions throughout the year
 - recruiting volunteer team members for missions
 - encouraging appropriate follow up activities for young people attending missions

- 5. To create opportunities for discipleship with children and young people in the region:**
 - encouraging children and young people to meet God daily through the Bible and prayer
 - supporting existing discipleship groups and promoting the creation of new ones
 - identifying, equipping and resourcing volunteers to lead discipleship groups
 - promoting the COMMISSION programme with churches, volunteers and senior pupils
 - leading or participating in training and review events within the COMMISSION programme
 - establishing and participating in events aimed at drawing together children from school SU groups and churches

- 6. To work in partnership with local churches and other ministry organisations:**
 - communicating with church leaders, children's and youth leaders in appropriate ways
 - helping congregations consider the opportunities within their local schools
 - speaking at church services and other church meetings
 - devising and delivering ministry based programmes to children and/or youth in a community which brings school-based and church-based ministry together.
 - developing good networking relationships with other similar service providers, and their staff; to share information/resources and to keep abreast of fresh developments in this sector

- 7. To enhance the ministry in the region through engagement with volunteers:**
 - ensuring appropriate and complete recruitment and monitoring of local volunteers
 - supporting, encouraging and training volunteers, as well as providing opportunities to learn 'on the job'
 - working with existing action groups and seeking to establish new action groups
 - communicating regular prayer news and encouraging or establishing local prayer groups

- 8. To take responsibility for the smooth administration of the work, including:**
 - managing communication including prayer news, website updates, and other local mailings
 - keeping a record of school activity, group leader information and preparing reports such as the impact study report.
 - working with action groups and others to maintain up to date information about local churches

- 9. To be involved in support raising:**
 - building partnerships with existing and potential supporters to encourage prayer, giving and volunteering support for your area and the wider ministry of SU Scotland. The means of doing this will be tailored according to the nature of your role and personal circumstances and an action plan agreed with your line manager

- 10. To work with an Administrator based in Aberdeen**
 - Delegating tasks and areas of work to an administrator for record keeping and other areas such as contact with parents, young people, churches and volunteers
 - Contributing to their annual review and development
 - Managing an administrator if necessary and appropriate.

11. To attend the annual Staff Conference (usually across 3 days), National Ministries Department events (c24 hrs 3 times a year) and team gatherings to come together to depend on God and deepen relationships, and receive appropriate training.

Other duties

- furthering the aims and activities of Scripture Union Scotland
- undertaking professional development through active participation in annual work appraisals, supervision and internal or external training as required or individually identified.
- being involved with national committees and events, as indicated by your line-manager.
- demonstrating commitment to the SU Scotland ethos, vision, values and work practices, and the wider ministry of SU in Scotland and beyond.

Occupational Requirement

An Occupational Requirement applies in terms of the Equality Act (part 1, schedule 9),

This post requires the occupant to have a personal faith in Jesus Christ as Saviour and Lord and to believe the Bible to be fully trustworthy, in all that they affirm, and the highest authority for faith and life in keeping with SU Scotland's statement of faith. These principles require to be applied alongside the professional skills required in this role.

Appointment will be subject to a satisfactory PVG Scheme Disclosure.

The above list is intended to give an indication of the range of duties for the role. Other tasks/responsibilities, appropriate to the remit, will be expected as required.

December 2017