



**St Andrews Baptist Church
Application Form for Children, Youth, and Families Worker post.**

This form must be completed and returned electronically.

Please read the application form carefully. St Andrews Baptist Church uses the details on your completed application form as part of their assessment process, and will retain access to your submitted data in compliance with our data protection (GDPR) policy. **We do not accept a Curriculum Vitae (CV)** in place of the application form, though one is also asked for as a part of the application packet.

Details of Post

Position applied for: CHILDREN, YOUTH, AND FAMILIES WORKER	
Applicant number: (for office use only)	Interview Date and Time: (for office use only)

1. Personal Information

First Name(s):	Last Name:
What is your gender? Prefer not to answer <input type="checkbox"/>	
Home Address:	Email:
Preferred Contact Number:	

2. Right to Work in the UK

Do you have the right to work in the UK? Evidence will be required if selected for interview. <input type="checkbox"/> Yes <input type="checkbox"/> No If no, please provide details:



3. References

St Andrews Baptist Church require references as part of our assessment process. One reference **must** be a professional reference (a current or recent employer). If this is your first job since leaving full time education, your head-teacher or further education supervisor should be given as a referee. We will not contact your references without your permission.

Professional reference:	Personal or Ministry Reference
Name:	Name:
Job Title:	Job Title:
Organisation's Name / Address (in full):	Organisation's Name / Address (in full):
Telephone Number:	Telephone Number:
Email:	Email:
Dates of employment (if applicable): From: To:	In what capacity has this person seen you engaging in ministry?
In what capacity do you know them?	In what capacity do you know them?
Can we contact your current employer prior to any conditional offer of employment? <input type="checkbox"/> Yes <input type="checkbox"/> No	
What is your notice period of your current employment?	



4. Links to St Andrews Baptist Church

Please give details of any relationship you have with a current employee, volunteer, trustee, or member of St Andrews Baptist Church. Please give details below:

Please state the name, role and relationship to you:

5. Declarations

Application submission

In submitting this application form, I confirm that the information I have given is correct and complete and I understand that misleading or untruthful statements may result in my dismissal if they become known after my appointment.

I confirm that I am not barred from working with vulnerable adults or children under the Disqualified from Working with Children List (DWCL) or vulnerable adults list, and that I am willing to undergo enrolment in the Protecting Vulnerable Groups (PVG) Scheme of Disclosure Scotland on behalf of St Andrews Baptist Church.

Signature:

Date:

You will be asked to sign this declaration again during interview.

Please note questions 1-5 will be removed before shortlisting takes place to ensure anonymity.



6. Education, Qualifications, Training and Memberships

Dates (From/To)	Secondary School/Further Education/Professional qualifications and work- related training	Qualifications (where applicable)	Subject or training Course outline	Grade Obtained (where applicable)

<p>Driving Information</p> <p>As we note in the person specification, ability to travel to perform duties of this role around St Andrews and Fife are desirable qualities, and so the following section is about having a driving licence. Applicants without a driving licence should provide a brief statement about their expected form of travel for this post.</p>
<p>Do you hold a current full driving licence?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p>
<p>Categories of licence held, if applicable, (give details), e.g. minibus licence:</p>
<p>If yes, is it a clean driving licence?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no, please give details:</p>
<p>If you do not have a driving licence, please provide a brief statement about your expected form of travel for this post.</p>



7. Work History

Starting with your most recent employer, please give details of all your present and previous work experience.

Date from/to (month/year)	Name and full address of employer and sector/ nature of business	Post title(s)/brief outline of duties/job grade	Current salary or final salary and reason for leaving for previous posts